



EAST DELHI MUNICIPAL CORPORATION
ASSESSMENT & COLLECTION DEPARTMENT (HQ)
419, GROUND FLOOR, UDYOG SADAN
PATPARGANJ INDL AREA, DELHI-110092

No. P. Tax/A&C/EDMC/UPIC/Tender/001/2013-14/ 3180

Dated: 10/01/2014

NOTICE INVITING TENDER

East Delhi Municipal Corporation(EDMC) intends to invite Request for Proposal(RFP) from eligible agencies/firm for a comprehensive door to door survey of lands and buildings in the municipal jurisdiction capturing all the details and parameters of those properties which are relevant for levy and collection of property tax and other municipal dues, assigning and allotment of Unique Property Identification Code(UPIC), issuing of UPIC cards, computation of Annual Value (AV) of the properties and property tax there on, issuing of Property Tax Passbooks, assigning of premises number and fixing of metallic plate containing the premises number, and creating of database of all properties in the existing Property Tax Application and Server with the aim to stream line tax collection. The survey will use the DSSD/GSDL property data as base and will validate and update the same. The survey will be such that the data and images will be captured on the spot using GPS enabled handheld devices and UPIC, AV and Property tax will be known and served to the owners / occupiers then and there. The schedule shall be as follows:

Start Date & Time of issue of Bid Document	20.01.2014 at 10:00 AM
Last Date & Time of issue of Bid Document	12.02.2014 up to 05:00 PM
Date of Pre-bid Meeting	14.02.2014 at 02:30 PM
Last date of submission of Bid Document	25.02.2014 up to 01:00 PM
Date of Opening of Technical Bid	25.02.2014 up to 03:00 PM

The RFP document containing detailed Terms & Conditions (T&Cs) can be either obtained from the office of the Assessor & Collector, East Delhi Municipal Corporation, 1st Floor, 419, Udyog Sadan, Patparganj Industrial Area, Delhi-110092 on a payment of non-refundable Tender Document fee of Rs. 5000/- only(cash or Demand Draft/Pay Order payable at Delhi and drawn in favour of Commissioner, East Delhi Municipal Corporation) or download from MCD websites(www.mcdonline.gov.in and www.mcdpropertytax.in) and in such a case the tender must be accompanied by a separate Demand Draft/Pay Order of the amount of Rs. 5,000/-only payable at Delhi and drawn in favour of Commissioner, East Delhi Municipal Corporation along with the technical bid prior to the last date of issue of bid-document.

Sd/-
(A. K. Singh)

Assessor and Collector, EDMC