Office Order

In pursuance to the approval of the Corporation vide Resolution No. 120 dated 17.09.2014, following guidelines for auctioning of stray animals (except cows and its progeny) at Municipal cattle pound/SDMC are circulated for compliance by all concerned.

1. The Buffaloes and other quadruped animals (except cows and its progeny) will be auctioned twice a week by an Auction Board constituted of following members:-

   (i) Deputy Commissioner, Concerned Zone - Chairman
   (ii) Dy. Director (VS), Concerned Zone - Member
   (iii) Asstt. Chief Accountant/Accountant of Concerned Zone - Member
   (iv) Representative of Director, Animal Husbandry, GNCTD - Member

2. Board will follow the following guidelines for auctioning of animals.

   (1) The concerned Dy. Director (VS)/Incharge of cattle pond where auction is to be done shall maintain the record of all animals to be auctioned in a register on daily basis in respect of number, species, age, sex, milk/dry etc. All animals except cattle/Buffaloes will be auctioned after seven days of seizure if animal/animals is/are not claimed by any one.

   (2) The detail of number of animals, their species sex, age etc to be auctioned along with date and time of auction shall be displayed by the concerned Dy. Director (VS)/Incharge of cattle pond on the SDMC website through IT department of SDMC one day in advance of the date of auction and this information shall also be displayed on the Notice Board fixed at the cattle pond.

   (3) The auction of buffalo and its progeny including other quadruped animals (except cow and its progeny) would take place on every Monday and Thursday at cattle pond as decided from time to time by the competent authority. If there is holiday on these days, the auction shall be held on next Monday/Thursday as decided by the Auction Board notified under these guidelines or any other day before next Monday/Thursday.
(4) The Auction Board shall be at liberty to make any change regarding days and time of auction depending upon the circumstances like no. of animals. However, any change in the schedule of auction would be displayed on the website of SDMC and Notice Board fixed at the cattle pond.

(5) The Auction Board shall have the right to cancel the auction of any or all animals at any point of time without assigning any reason thereof.

(6) Before starting the auction of animals, the Auction Board shall determine minimum reserve price of auction of each animal before commencement of the bidding process taking into account factors like age, sex, health status, milking status etc of such animals.

(7) All animals (except cow and its progeny which are to be deported to Gaushalas/Gausadans) shall be auctioned to the persons having permanent address/residence of Delhi & states other than Delhi and will have to submit proof of residence.

(8) The persons participating in the auction process would submit following documents to the Auction Board/Dy. Director(VS) of the zone who is also the Member of the Auction Board at-least one hour before starting the process of auction:-

(i) Photo identity Card showing the residential address of the bidder viz Election/voters ID Card/Ration Card/Driving license/passport etc in original issued by any Government authority.

(ii) One attested photocopy of any of above documents submitted by participant.

(9) No person under 18 years of age shall be permitted to participate in the bid/auction.

(10) The animals shall be auctioned on "as is where is" basis.

(11) The successful bidder shall submit at least 25% of the bid value immediately as earnest money to be adjusted in the final bid payment which will be made within three hours of completion of auction with the auction board/Dy.Director (VS), either in cash or in the form of bank draft, drawn in favour of "Commissioner, South Delhi Municipal Corporation" payable at New Delhi failing which auction of his animals would be treated as cancelled and such animals would be subjected to re-auction subsequently and earnest money will also be forfeited.
(12) The successful bidder shall remove the auctioned animals from the cattle pond within four hours of the auction, failing which he would have to deposit the feeding and other charges with SDMC as decided by the Auction Board/Dy. Director(VS) (Member of the Auction Board). If the successful bidder does not remove auctioned animals within 24 hours then such animals would be subjected to re-auction by SDMC and the charges of feeding on these animals as decided by the Auction Board/Dy. Director(VS) of the Zone (Member of the Auction Board) shall be deducted from the auction amount deposited by the successful bidder. In case the successful bidder fails to remove the auctioned animals even after 24 hours of the auction, then the auction amount so deposited by him would be forfeited by Auction Board and the animals shall be re-auctioned subsequently.

(13) The Auction Board shall conduct the auction of animals when at-least two or more bidders are found eligible to participate in the auctioning process. In case only one bidder is available, the auction of animals would be postponed for the next notified day.

(14) The successful bidder would furnish an 'undertaking' on a 'non-judicial stamp paper' as per following conditions in violation of which he would be subjected to action by SDMC as per law/rules:-

- That he shall keep the auctioned animals in the authorized dairy/outside Delhi and if found in Delhi without authorized dairies or on roads, the animals shall be seized by SDMC and no compensation shall be paid for the same. Further, he shall also be debarred to participate in auction process in future.

- He would keep the auctioned animals for his domestic use and if he sells them, he would not sell them for illegal slaughtering purposes.

- He would ensure that all the auctioned animals are transported humanly to avoid any cruelty to the animals.

(15) No auction of cows and its progeny would be conducted by the Auction Board as these are to be deported to Gaushalas/Gausadans as approved by the Corporation vide Resolution No. 531 dated 06.11.2006.

(16) The highest bidder of each animal shall be the purchaser thereof. If any dispute arises as to the highest bidder, the Auction Board shall settle the dispute or may re-auction animals in respect of which the dispute arises. The decision of the Auction Board in this regard shall be final and binding on the bidder(s).
17) On no account will animal(s) be delivered to the bidder before payment. If any successful bidder fails to pay in full to SDMC or any animal(s) within the stipulated time, such animal(s) may at the Auction Board’s discretion would be put to auction again. If upon such a re-auction a lower price is obtained for such an animal(s) than was obtained on the first auction, the animals would be delivered to the successful bidder on re-auction of the animals. However, in no case the first bidder who failed to take the delivery of the animals either on account of non-payment, or any other reason whatsoever shall not be allowed to participate in the re-auction of such animals auctioned earlier in which he participated. However, he shall not be debarred from auction of animals, which would take place thereafter.

18) If no bidder comes forward to participate auction of animal(s) on that day, such animals shall be subjected to subsequent auction by the Auction Board.

19) If due to any reason no bidder comes forward to participate in auction of animals of some species, the Dy. Director(VS) will submit a suitable proposal before competent Authority for disposal of that/those animals so as to avoid cost of feeding.

20) The transport charges or any other charges, taxes etc to be levied on auctioned animals shall be borne by the successful bidder(s) and SDMC in no case shall bear any liability in this regard..

21) All animals will be sold to the highest bidder conforming to the bid process. The Auction Board shall regulate all matters relating to the conduct of the auction and its decision shall be final and binding on all bidders.

22) The Auction Board reserves the right to correct any mistake or typographical errors made by it or on its behalf in any of its announcements or documents at any stage.

23) The eligible bidders who have submitted the required documents will not withdraw their names from bidding/auctioning process.

24) The Auction Board/Dy. Director(VS) (Member of the auction board) shall give a certificate to the successful bidder thereby indicating the number of animals, their species, approximate age, sex, identification marks etc in a printed proforma for the record of the successful bidder and also to facilitate the process of transport of animals to the place of residence of bidder(s).

25) No animal shall be handed over to the successful bidder from the cattle pond unless he pays auction amount in full to SDMC.

26) The Auction Board reserves the right to refuse any applicant from the privilege of bidding or attending to auction and may revoke such privilege at any time.
(27) The Auction Board shall have the right to make photographs and video-recordings of the auction.

(28) The animals to the successful bidder(s) shall be handed over only after putting identification marks either in the form of microchip, ruminal bolus/subcutaneous microchips/ear tags, the cost of which shall be borne by the successful bidder(s).

(29) The Auction Board may refuse any bid, which in its opinion is not in the best interest of SDMC and need not give reasons for doing so.

(30) The bidder himself would attend the auction. No other person on behalf of the bidder shall be allowed to participate in the auction process. However, the representative of the successful bidder may take delivery of auctioned animals subject to the payment of the cost of animals(s) in full and furnishing all required documents.

(31) All animals would be open for inspection by the bidders found eligible to participate in the bidding process. This issues with the approval of Commissioner/SDMC.

Project-cum-Enforcement Officer
Vety. Deptt./ SDMC

Copy to:-

1. Dy. Commissioner/South Zone
2. Director (A.H) GNCTD, with the request to depute a representative as per requirement.
3. Dy. Director (VS)/ West Zone
4. Dy. Director (VS)/ South Zone
5. Dy. Director (VS)/ Central Zone
6. Dy. Director (VS)/ Najafgarh Zone

Copy for kind information:-

1. Addl. Commissioner-I/SDMC
2. PS to Commissioner/SDMC for the information of Commissioner please.

L. Director (17) with the request to Mr. upload on the SDMC's website

Cm 7879

24/4/14

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