



No. DIT/SDMC/2017-18/D-784

Date: 14.11.2017

Subject:- Reply to Pre-Bid Queries for "Supply, Installation and Commissioning of 114 Laptops in South Delhi Municipal Corporation."

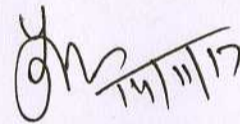
This is with reference to the pre-bid meeting held on 14.11.2017 at 11:00 AM in IT Department 24th floor regarding above mentioned subject as well as queries received through email/ DAK from prospective following firms/company's/ Organisations. The reply of queries are as under:-

(Note:- All the prospective bidders are instructed here to read this document carefully in entirety instead of the queries only raised by them).

S. No.	Existing provision in tender document	Query raised by firm/company's/organisation	Reply by IT department
1	All bids must be accompanied by a bid security of Rs. 2,50,000/- in the form of demand draft from any of the Nationalised/ Scheduled Bank in favour of "Commissioner, South Delhi Municipal Corporation" payable at New Delhi. Bid security amount is refundable on completion of the Bid process. Tenders not accompanied by earnest money or incomplete in any respect will be rejected outright (Point 1.4 at page 4 section-1)	As per the govt. norms those companies who are registered with NSME should be exempted from EMD & Tender Fee.	The bidders registered with MSME are exempted from EMD. (Bidders will have to attach supporting documents). However, they are not exempted for tender fee.
2	The vendor should be an IT Company having at least one experience of Rs. 10 Lakhs of supply of computers/ Laptops/ similar items in Government Department in last 3 financial years (Attach Work Orders & Successful installation certificate). (Point no. 3.1 at page no-7 Clause-Pre-qualification Criteria)	The vendor should be an IT Company having at least one experience of Rs. 10 Lakhs of supply of Computers/ Laptops/ Similar items in Govt. Deptt./ Semi Govt./ PSU's/ Private Companies in Last 3 financial year (Attached work orders & successful installation certificate)	The vender should be an IT Company having at least one experience of Rs. 10 Lakhs of supply of computers/ Laptops/ similar items in any of the Departments/Autonomous Institutions/ Universities/ Public sector undertaking of the Government of India or Government of NCT of Delhi or any other State/ Central Government or Public sector Banks or Local Bodies / Municipalities in last 3 financial year (Attached work orders & successful installation certificate)

3	An average annual turnover in similar work for Rs 2 Crore per year in last three financial years i.e (2014-15, 2015-16 & 2016-17). (Attach audited balance sheet with ITR). (Point no. 3.3 at page no-7 Clause-Pre-qualification Criteria)	Reduce the average turnover in last three financial years i.e (2014-15, 2015-16 & 2016-17).	No change. However it is clarified that the average turnover in similar work i.e computers/laptops /IT infra etc. of sales/services for last three financial year i.e (2014-15, 2015-16 & 2016-17) should not be less than 02 crore. (Attach audited balance sheet with ITR).
4	The vendor should be an IT Company having at least one experience of Rs. 10 Lakhs of supply of computers/ Laptops/ similar items in Government Department in last 3 financial years (Attach Work Orders & Successful installation certificate). (Point no.-3.1 at page no-7 Clause-Pre-qualification Criteria)	As you have mentioned that experience should be in computers /laptops/similar items, whether the experience of supply of server systems would be considered or not? Pls Confirm.	Yes, will be Considered.
5	Security Deposit (SD) and retention money- Page 10 clause 7 (i).	We are request you to amend this clause as below: 100% payment should be released after successfully delivery & installation and a BG equivalent to 10% of total order value is to submit valid up to the warranty of the supplied items.	No Change/ As per tender document.

The reply issued with the approval of Competent Authority.



**Administrative Officer (IT)-II,
SDMC**

Admin. Officer (IT)
I.T. Department
South Delhi Municipal Corporation