



SOUTH DELHI MUNICIPAL CORPORATION  
COMMUNITY SERVICES DEPARTMENT  
3<sup>rd</sup> floor, Dr. Shyama Prasad Mukherjee Civic Centre  
Jawahar Lal Nehru Marg, New Delhi-110002

No. D-1029/CSD/HQ/SDMC/2018

Dated:- 31/01/2018

**NOTICE INVITING TENDER**

Sealed tenders are invited on behalf of the Commissioner, SDMC from financially sound/established/experienced manufacturers/suppliers/authorized dealers in two bid system for supply of 5500 hand-operated Sewing Machines. Estimated amount Rs. 1.76 Crore. Earnest money Rs. 4.00 lac. Time of completion- variable subject to requirement. Cost of tender Rs. 1000/- in the shape of pay order/DD/banker's cheque in favour of 'Commissioner, SDMC'. Tender documents and NIT can be downloaded from the website [www.mcdonline.gov.in](http://www.mcdonline.gov.in). A pre-bid meeting will be held on 05.02.2018 at 3.00 P.M. in the office of the undersigned.

The envelop containing tender documents be put in the Tender Box available in the office of the undersigned. Last Date & time of Receipt of Tender : 15.02.2018 upto 3.00 P.M. Tenders will be opened on 15.02.2018 at 3.30 P.M. In case of holiday(s) declared, the tender opening will be done on the next working day. Corrigendum if any in respect of this tender shall be uploaded on above mentioned website only and shall not be published in newspapers.

Director  
CSD/SDMC

Copy to:-

1. Director (P&I)/SDMC – With request to get the NIT publish in the leading newspapers of Hindi, English etc. One of them must be of all India level circulation.
- ✓ 2. Director (IT), SDMC - With the request to upload the Tender document and NIT on the website of all three Corporations.

31/1/18

Asst (IT-1)

Director  
CSD/SDMC

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**TECHNICAL BID (PART-A)**

**TENDER COST Rs. 1000/- non refundable Demand Draft in favour of Commissioner South Delhi Municipal Corporation.**

**Name of Work : Procurement of 5500 hand operated sewing machines**

<b>Description of Work</b>
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Supply of hand operated sewing machines with wooden/plastic base and wooden/plastic cover having lever type stitch regulator for forward and reverse stitch control, thick steel plate for better durability and easy operation to fit bobbin case. The machine should be smoothly operated and conforming to IS 1610-2000.
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1. The tenderer has to submit the offer as per two bid system i.e. techno commercial bid "Part-A" and price bid "Part-B". Both Part-A and Part-B duly super-scribed clearly on the cover.

**TECHNICAL BID the following document should be submitted in the technical bid**

- i) Name of manufacturer /Agency and Registration certificate of the firm issued from the competent authority (ii) Demand Draft of **Rs. 4,00,000/-** (Earnest money) in favour of Commissioner, South Delhi Municipal Corporation (iii) Certificate of IS 1610-2000 along with the authorization certificate, if any (iv) List of documents accompany the tender, authorization of the representative offering bid in case of partnership, authorized dealership, (v) Drawing of the equipment/material proposal with dimension etc. complete in all respect. (vi) Schedule of execution of work with capacity to supply the machines per month (vii) Technical capability of the contractor in respect of the equipments/machines (viii) Audited Balance Sheets for the last three financial year (ix) Turn over for the last three years duly verified by the Chartered Accountant (x) Similar nature of work done during the last three years if any (xi) Certificate of satisfactory supply of sewing machines from the agency to whom supply made (xii) Affidavit of the contractor duly attested stating that VAT/service tax and income tax or other applicable Govt. levies have been deposited regularly and in time with the concerned Govt. agencies. (xiii) Small Scale Industry registration certificate. (xiv) Solvency Certificate for an amount of not less **Rs. 70.0 lac.** (xv) Certificate that the agency has not been blacklisted by any Govt. Deptt. and also not have been debarred from tendering in Govt./Semi Govt. Deptt.
- ii) The manufacturer/contractor/agency are to submit one sample of machine quoted in the office of the Deputy Commissioner(CSD)/Director (CSD) two days before the opening of the technical bid conforming to the requirement specification, size quality, brand and specification. The sample should be submitted duly signed and stamped by the contractor in sealed enclosure, failing which the offer of the manufacture/contractor shall not be accepted.

MADAN  
31-1-13  
Asstt. Director  
CSD (SDMC) & CZ

- iii) The price bids of only those firms, who will be declared technically qualified by the Technical Evaluation Committee shall be opened.

The firm has to submit the bank name and account number as under :-

- a. Bank's Name
- b. Account Number
- c. PAN No. / PIN No. / TIN No.

### Technical Evaluation Criteria

The Criteria for evaluating the Technical Bids would be as follows:

Sr. No.	Description	Criteria for point allotment	Points allotted
1.	Years of Experience in the field	3 years to 5 years = 10 5 years to 10 years = 15 10 years and above = 20	20
2.	Turnover of the company	Minimum turnover during the last 3 years: Less than 100 lakh = 5 100 lakh to less than 300 lakh = 10 300 lakh to less than 500 lakh = 15 Above 500 lakh = 20	20
3	Supplying Capacity	a. Insufficient capacity for required supply within time. = 0 b. Supplying capacity matching with required supply within time. = 15 c. Supplying capacity more than required double. = 25 d. Supplying capacity more than double of the requirement. = 30	30
4.	Experience of supplying sewing machines against orders above 1.0 crore (one crore) to Government organization during the last three years.	a. Less than 3 order executed. = 5 b. 3 to 5 orders executed. = 15 c. 6 to 10 orders executed. = 25 d. More than 10 orders executed. = 30	30
<b>GRAND TOTAL</b>			<b>100</b>

Note: Firms/Company/Supplier scoring less than 60 marks in technical evaluation shall be disqualified for opening the Financial Bid.

  
MADAN PAL  
Asstt. Director  
CSD (SDMC) & CZ

**Signature of the Authorized signatory  
with stamp of the company/firm**

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**PRICE BID (PART-B)**

Name of Work : Procurement of 5500 hand operated sewing machines.


S. No.	Description of work	Rate per hand operated sewing machine in Rs.
1.	Supply of hand operated sewing machines with wooden/plastic base and wooden/plastic cover having lever type stitch regulator for forward and reverse stitch control, thick steel plate for better durability and easy operation to fit bobbin case. The machine should be smoothly operated and conforming to IS 1610-2000.	

**Amount in Words**

(.....)

1. The contractor shall affix a transparent tape on the rates quoted in the tender documents
2. The Contractor should specifically mention all the taxes Vat/ Sales tax etc. while quoting the rate. No post modification on tax / Govt. levy will be allowed / accepted

**Signature of the Contractor  
with stamp of the company/firm**

  
 MADAN PAL  
 Assst. Director  
 CSD (SDMC) & CZ

