



SOUTH DELHI MUNICIPAL CORPORATION
Office of Addl. Dy. Commissioner (Elections)
25th Floor, Dr. SPM Civic Centre, JLN Marg, New Delhi-110002

NIT No. ADC(Election)/SDMC/2019/49

Dated : 18/04/2019

SHORT NOTICE INVITING TENDER

Date of sale of Tender forms : 19.04.2019 to 23.04.2019 upto 05.00 P.M.
Last date of submission of Tender: 24.04.2019 upto 03.00 P.M.
Opening of Technical Bid : 24.04.2019 at 03.30 P.M.
Date of opening of Financial Bid will be communicated to the eligible bidder,

Zone wise sealed tenders are invited by South Delhi Municipal Corporation for supply of mineral drinking water with dispenser & disposable paper glasses for making arrangements for General Elections to Lok Sabha, 2019. The details of mineral drinking water along with dispenser & disposable paper glasses to be supplied for each polling booth are given below:-

1. **Supply of Mineral Drinking water - Six Bottles (20 ltrs.), with Dispenser & disposable paper glasses** - **02 Dispenser & disposable paper glasses**

Zone wise numbers of Polling Stations are given as under*:-

Sl. No.	Name of Zone	Polling Booths (approx)
1.	Central Zone	1407
2.	South Zone	1230
3.	West Zone	1528
4.	Najafgarh Zone	1335
	Total	5500

***Final number of polling booths in a particular zone may increase or decrease**

Earnest Money: Rs. 40,000/- for each zone in the shape of Bank draft (Demand Draft/Pay order only) payable in favour of Commissioner, South DMC.

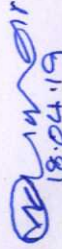
The requirement of mineral drinking water along with dispenser for each zone will be indicated in the supply order which may increase or decrease. The items indicated in the Financial Bid may also change depending on the requirement of the Chief Electoral Officer, GNCTD. The same shall be amended /clarified on the Corporation website www.mcdonline.gov.in. Accordingly, all the prospective bidders are expected to visit the Corporation website www.mcdonline.gov.in for any update on the matter.

The sealed tenders will be received in the office of the Addl. Dy. Commissioner (Elections), SDMC, 25th Floor, E-1 Block, Dr. S.P. Mukherjee, Civic Centre, JLN Marg, New Delhi-02 by **03.00 PM.** on **24.04.2019** and the Technical Bid will be opened on the same day at **03.30 PM.** in presence of the representatives of the bidders and the members of committee constituted for this purpose. The date of opening of Financial Bid will be communicated to the eligible bidders after evaluation of Technical Bid.

The supply of mineral drinking water along with dispenser & disposable paper glasses shall have to be made at the respective Furniture Centre of the Municipal Zones within the Corporation limit by **2.00 PM** on three days prior to the scheduled date of election and to be handed over to Zonal Election Officer. The list of Furniture Centre will be provided by the Municipal Zones for supply of above said items. The exact date of supply of mineral drinking water along with dispenser & disposable paper glasses will be communicated in the supply order.

Signature

The Tender Form and copy of terms and conditions can be purchased from the office of the Addl. Dy. Commissioner (Elections), South DMC, 25th Floor, E-1 Block, Dr. S.P. Mukherjee, Civic Centre, JLN Marg, New Delhi-110002, on payment of Rs.1000/- each in the shape of Demand Draft/Pay Order payable in favour of Commissioner, SDMC till **23.04.2019** upto **5.00 P.M.** (on all working days). The tender documents downloaded from the Corporation website www.mcdonline.gov.in may also be used. However, in this case, the bidder shall have to deposit tender fee of Rs. 1000/- in the shape of Demand Draft/Pay Order payable in favour of Commissioner, SDMC along with the Technical Bid.



18.04.19

Assistant Commissioner (Election)
SOUTH DELHI MUNICIPAL CORPORATION
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Annexure -I



SOUTH DELHI MUNICIPAL CORPORATION
Office of Addl. Dy. Commissioner (Elections)
25th Floor, Dr. SPM Civic Centre, JLN Marg, New Delhi-110002

Tender Form Cost – Rs. 1000/-
OPENING OF TECHNICAL BID: **24.04.2019 at 03.30 P.M**

NIT No. ADC(Election)/SDMC/2019/49 **Dated:** 18 /04/2019

TENDER FORM

Technical Bid (Envelope - A)

SUPPLY OF MINERAL WATER ALONG WITH DISPENSER & DISPOSABLE PAPER GLASSES FOR MAKING ARRANGEMENTS FOR GENERAL ELECTIONS TO LOK SABHA - 2019

Name of Firm/Supplier : _____

Full Address & phone No. : _____

Name of Work : **Supply Mineral drinking water along with dispenser & disposable paper glasses**

Name of Zone : _____

Signature of Issuing Authority

Terms & Conditions attached

I/We, _____ M/s _____ at _____
Address _____ hereby submit Technical Bid for supply of furniture items on hire basis as per terms & conditions of South DMC which are acceptable to us.

1	Financial capacity of the tenderer	1. Certificate of Chartered Accountant regarding turnover Annexed Yes/No 2. Balance Sheet for the last three Financial Years i.e. 2015-16,2016-17, 2017-18 Annexed Yes/No 3. Income Tax return for the last three Financial Years i.e. 2015-16,2016-17, 2017-18 Annexed Yes/No 4. Copy of work orders/ completion certificate of the similar assignments/works done as per T&C. Annexed Yes/No 5. Undertaking regarding black listing/ debarring Annexed Yes/No
2.	Registered Address & Location of the Firm/Contact No.	(a) Name of Firm _____ (b) Address _____ (c) Contact No. _____ (d) Email_id _____
3.	GST	(a) Registration No. _____ (b) Registration Authority _____ (c) Attested copy of the certificate Annexed Yes /No
4.	Terms & conditions dully	Annexed Yes/No

