



SOUTH DELHI MUNICIPAL CORPORATION

SOUTH DELHI MUNICIPAL CORPORATION  
OFFICE OF THE EXECUTIVE ENGINEER (E&M)-II,  
LODHI ROAD AUTO WORKSHOP, UNDER SEWA NAGER FLY OVER,  
NEW DELHI-110003

E-mail: [ee-auto2-sdmc@mcd.gov.in](mailto:ee-auto2-sdmc@mcd.gov.in), Telephone Number- 011-24620140

**PRESS NOTICE INVITING TENDERS**

No:EE(E&M)-II/DEMS/SDMC/2016-17/315

Dated:-04.01.2017

**NIT No:-18**

Executive Engineer (E&M)-II, South Delhi Municipal Corporation (SDMC) on behalf of Commissioner, SDMC invites sealed item rate tenders in two envelope system for the **work of Procurement of 12 Nos. Suction-cum-jetting machines under SDMC with online / manual sales and manual submission only.**

**Estimated Cost** Rs. 660 lacs, **Earnest money** Rs.13.20lacs.

The tender documents can be obtained from the Office of Executive Engineer (E&M)-II on payment of Rs. 1500/- up to **06.02.2017**. The same may also be downloaded from the SDMC website [www.mcdonline.gov.in](http://www.mcdonline.gov.in) and [www.mcdetenders.com](http://www.mcdetenders.com) and may be used for tendering purposes. A pre-bid meeting shall be held in the office of Director (DEMS), 2<sup>nd</sup> floor, Civic Centre, Minto Road, New Delhi-110002 on **13.01.2017** at 11.00 Hours. The bids shall be received in the office of S.E. (DEMS), SDMC at 2<sup>nd</sup> floor, Civic Centre, Minto Road, New Delhi-110002 up to 3.00 PM on **07.02.2017**.

Pre-bid reply/addendum/ corrigendum etc. (if any) shall be uploaded on the aforesaid SDMC websites only and the same shall be considered to be part of tender document. No press notification in this regard shall be made. All prospective bidders are advised to regularly scan the SDMC websites for any update with regard to the subject tender.

EE(E&M)-II,SDMC

K.K. MEENA

Executive Engineer (E&M)/Auto-II  
South Delhi Municipal Corporation

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**SOUTH DELHI MUNICIPAL CORPORATION  
OFFICE OF THE EXECUTIVE ENGINEER (E&M)-II  
LODHI ROAD AUTO WORKSHOP UNDER SEWA NAGER FLY OVER  
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E-mail: ee-auto2-sdmc@mcd.gov.in**

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**NIT No:-**

Executive Engineer (E&M)-II, South Delhi Municipal Corporation (SDMC) on behalf of Commissioner, SDMC invites tenders in two bid system for "Procurement of 12 Nos. Suction-cum-jetting machines under SDMC " with online / manual sales and manual submission only as per schedule given below:

Date start of tender documents sale/download : **04.01.2017** from 10.00 AM  
Date and time of Pre bid meeting : **13.01.2017** on 11.00 AM  
Last date of sale of tender/download from website : **06.02.2017** up to 5.00 PM  
Last Date of submission of bid : **07.02.2017** up to 3.00 PM  
Date of Opening of technical bid : **07.02.2017** at 3.30 PM  
Date of opening of financial\* : **15.02.2017** at 11.00 AM  
\* Tentative

Name of Work	Head of Account	Estimated Amount (Rs.)	Earnest Money (Rs.)	Tender Fee (Rs.)	Time of Completion
Procurement of 12 Nos. Suction-cum-jetting machines under SDMC .	XL-VIII-B(ii)	660 lacs	13.20 lacs	1500/-	Four months
FTC CODE: - 06/61/XL-VIII-B(ii)/PR-115					

Tender documents may be obtained through written request on the letter head of the firm/prospective bidder from the office of EE (E&M)-II, SDMC on payment of Rs. 1500/- up to 06.02.2017 The same may also be downloaded from the SDMC website [www.mcdonline.gov.in](http://www.mcdonline.gov.in) and [www.mcdetenders.com](http://www.mcdetenders.com). The downloaded tender documents may be used for bidding purposes by enclosing a demand draft in favour of Commissioner, SDMC for an amount of Rs. 1500/-.

  
**K.K. MEENA**  
Executive Engineer (E&M)/Auto-II  
South Delhi Municipal Corporation



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**A. CONDITION OF ELIGIBILITY:**

- a) The bidder shall be either the original equipment Manufacturers or its authorized agency.
- b) Should have satisfactorily completed the **supply** of truck mounted suction machines or suction-cum-jetting machines **works** as mentioned below during the last seven years ending **30 November 2016** with Central/State Government Department/Central Autonomous Body/State Autonomous Body/ Central Public Sector Undertaking/ State Public Sector Undertaking/City Development Authority/ Municipal Corporation of City formed under any Act by Central/ State Government and published in Central/State Gazette.

Three works costing not less than **Rs. 2,64,00,000/-**.

Or

Two works costing not less than **Rs. 3,96,00,000/-**.

Or

One work costing not less than **Rs. 5,28,00,000/-**.

Similar works shall mean the work of supply of Suction machines/ Suction-cum-jetting machines/Super Sucker Machines of similar/higher capacity machines.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders.

- d) Turnover: Average annual financial turn over on manufacturer works should be at least 198 Lacs of the estimated cost during the immediate last 3 consecutive financial years.
- e) Should not have incurred any loss in more than two years during the last five years ending 31<sup>st</sup> March 2016 (Copy of the return filed during last two years duly certified by Chartered Accountant).
- f) Should have a solvency of the amount equal to 264 Lacs of the estimated cost of the work.

**B. GENERAL INFORMATION**

1. The tender documents will be issued to the firms from the office of the EXECUTIVE ENGINEER (E&M)/ Auto-II, LODHI ROAD AUTO WORKSHOP, UNDER SEWA NAGER FLY OVER, NEW DELHI-110003, Tel. No. 011-24620140, E-mail: ee-auto2-sdmc@mcd.gov.in through written request on the letter head of the firm / prospective bidders against payment of tender fee in cash as specified above on any working days up to 5:00 pm on 06.02.2017. No tender shall be issued without deposit of the tender fee.
2. The tender documents may also be downloaded from the SDMC website [www.mcdonline.gov.in](http://www.mcdonline.gov.in) and [www.mcdetenders.com](http://www.mcdetenders.com). The downloaded tender documents may be used for bidding purposes by enclosing a demand draft in favour of Commissioner, SDMC for an amount of Rs. 1500/-.
3. The intending contractors shall have to deposit Earnest Money amounting to Rs.13.20 lacs in the shape of **Demand Draft** on a scheduled bank drawn in favour of Commissioner SDMC **or Bank Guarantee of same amount** (BG claim period for refund of EMD within 45 days of opening of price bids.) in a separate sealed envelope along with the tender fee (in case tender has been downloaded from the SDMC's website) alongwith the tender document, signed on every page (part 'A' Technical Bid) at the time of submission of tender. Conditional, incomplete or, late received



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tenders shall not be entertained/ considered. The prescribed Performa of BG as **Annexure-"A"**.

4. A pre-bid meeting for any clarifications in the matter shall be held in the office of Director (DEMS), 2<sup>nd</sup> floor, Civic Centre, Minto Road, New Delhi-110002 on 13.01.2017 at 11.00 Hours. The intending bidders are to submit their questions in writing before start of pre-bid meeting. All prospective bidders are expected to attend the pre-bid meeting
5. Pre bid reply/addendum/ corrigendum etc. (if any) shall be uploaded SDMC websites only and the same shall be considered to be part of tender document and will be binding on both the parties. No press notification in this regard shall be made. The prospective bidders are advised to regularly scan the SDMC websites for any update with regard to the subject tender.
6. The intending bidder must read the terms & conditions of the tender document carefully. He should only submit his bid, if he considers himself eligible and he is in possession of all the required documents.
7. The applicant should have sufficient number of Technical and Administrative employees for the proper execution of the contract. (as form "G") The certificate of satisfactory performance in respect of executed work as mentioned above needs to be submitted by the bidder issued by the client, signed by an officer not below the rank of Ex. Engineer or equivalent.
8. The bidder/ Manufacturer should have manufacturing as well as service base in India and certificate/ documents in this regard is to be submitted with tender documents.
9. The bidder must be an ISO 9001:2008 organisation for manufacturing/fabricating of suction cum jetting machines.
10. The bidder has to submit back up letter for all major components namely Jetting pump, vacuum pump, power take off , jetting hose , nozzle etc. from the manufacturer of the same components confirming that the backup for spare parts and components will be provided for minimum for 6 years.
11. In case of authorised agency, the dealership should have completed at least five years in the last seven years, period as authorised agency of Manufacturer on last date of submission of bids.
12. The bidder firm should not have been blacklisted/ debarred by any State Govt. Organization or Central Govt. organization. The bidder should also submit an affidavit that the bidder has not been blacklisted/debarred by any state Govt. /Central Govt. Organization (as per format provided at **Annexure-"C"**).
13. Bid to be submitted in two parts viz: -

#### **PART -'A' (TECHNICAL BID)**

##### **Envelope (a). Earnest Money**

The requisite earnest money i.e. Rs. 13.20 lacs in the form of **bank draft** in favour of Commissioner SDMC or **Bank Guarantee of same amount** (BG claim period for refund of EMD within 45 days of opening of price bids.) and a demand draft of Rs. 1500/- in favour of Commissioner, SDMC (in case the tender documents have been downloaded from the website) shall be kept in envelope (a) and shall be super scribed as "Earnest Money for Procurement of 12 Nos. Suction-cum-jetting machines under SDMC".



## Envelope (b).

## Qualifying Documents

Qualifying documents accompanied with all the certificates as mentioned in "Section-III" along with the tender documents signed on every page shall be kept in a separate sealed envelope duly super scribed as "Qualifying documents" for Procurement of 12 Nos. Suction-cum-jetting machines under SDMC ".

The aforesaid two envelopes i.e. Envelope (a) Earnest Money and Envelope (b) Qualifying Documents shall be kept in a separate sealed envelope duly super scribed as "Technical Bid for Procurement of 12 Nos. Suction-cum-jetting machines under SDMC ".

### **PART-'B'**

The price bid for the supply of machine and operation and maintenance part shall be filled in the performa given in Annexure-B, Schedule of Quantity and shall be placed in a sealed envelope super scribed as "Financial bid for Procurement of 12 Nos. Suction-cum-jetting machines under SDMC ".

The rates to be quoted by the contractor in financial bid should be both in figures and words should be covered by a transparent tape.

The sealed envelopes containing Technical Bid & Price Bid shall be kept in another sealed envelope super scribed "Bid for Procurement of 12 Nos. Suction-cum-jetting machines under SDMC ". The single envelope so prepared is to be submitted in the office of S.E. (DEMS), 2<sup>nd</sup> floor, Civic Centre, Minto Road, New Delhi-110002 latest by 3:00 pm. on 07.02.2017.

Note: All the envelopes as detailed above shall have the details of the bidder on the face of it i.e. the name of the bidders, address for communication and such details.

In case any of the envelope of a bidder is found unsealed or open or in torn / spoiled condition, the bid of the said bidder shall be summarily rejected.

Immediately after submission of the bids, at 3.30 pm on the same day, the main envelope containing technical bid and price bid will be opened in the presence of tenderers who may like to attend. The Technical Bids shall also be opened at the same venue and time. The technical bid will be opened only of those bidders who have submitted the requisite earnest money and tender cost (as applicable). Time and date of opening of price bid shall be intimated to the eligible bidders through official letter / email or phone etc. after evaluation of the technical bids.

16. The bid documents shall be duly bound either spiral or hard and machining page numbered.
17. In the event of any specified dates for submission / opening of bid is declared a holiday, the bids shall be received/opened, on the next working day at the same place, without any further notice.
18. The rates of bidders shall hold good at least for a period of 180 days from the date of submission of Bids (including extensions, if any).
19. The South Delhi Municipal Corporation (SDMC) at its sole discretion and without assigning any reason thereof, reserves the right to accept and/ or reject, any or all bids. SDMC also does not bind itself to accept the lowest bid.
20. The successful bidder through its proprietor or authorized nominee will have to enter in the Contract Agreement with the department on prescribed Performa on a non-judicial stamp paper of Rs. 100/- for the supply of the machines work, within 07 days after issue of supply / work order by the department.
21. The payment will be released after issue of work order and submission performance Guarantee as per contract,



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- i) 30% amount of value of supply component shall be released against submission of unconditional bank guarantee of equivalent amount valid 180 days and further claim period 180 days No mobilization advance allowed.
  - ii) Balance 70% amount shall be released after receipt equipment /machine in good condition at municipal store to the satisfaction of engineer-in-charge and submission of relevant documents related to vehicle chassis purchase, fabrication of equipment on chassis and registration of vehicle from transport authority of Delhi by the firm.
22. The supplier has to maintain sufficient stock of spares required for maintenance for the life of the equipment till finishing of contract and even completion of its useful life. A certificate / undertaking in this regard are provided by the bidder as undertaking.
  23. The offered models should have valid approvals of appropriate authorities.
  24. No conditional tender will be accepted at any cost.
  25. No subletting of any type will be allowed.
  26. The contractor shall be followed all law enforcing authority /labour law etc.
  27. The department also reserve the right to increase /decrease the quantity of equipment.
  28. In case of any National Green Tribunal / Other Court orders / directions fulfilled during the contractual period / contract no claim for the same shall be admitted, however department will assist to its best possibility for smooth supply and registration of machine.
  29. Supply of equipment shall be completed in 04 Months from dated of supply order issue. Part delivery will be accepted within allowed delivery period as per tender. In case of extension of time the CPWD manual shall be followed.
  30. The details for EMD in the form of Bank Guarantee is as under:-
    - a. Name of Bank: SBI.
    - b. Name of Official: Commissioner, SDMC Earnest Money.
    - c. Name of Bank & Branch: State Bank of India, Chandni Chowk.
    - d. Account No.- 32338792289.
    - e. RTGS/ IFSC Code: SBIN0000631.

  
**Executive Engineer (E&M)-II**

**K.K. MEENA**  
Executive Engineer (E&M)/Auto-II  
South Delhi Municipal Corporation

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**TENDER DOCUMENTS AND INSTRUCTIONS TO BIDDERS**

**SECTION-I**

**BRIEF PARTICULARS OF THE WORK**

1. Salient details of the work for which bids are invited are as under:

<b>S. No.</b>	<b>Name of Work</b>	<b>Estimated Cost</b>	<b>Period of Completion</b>
1.	Procurement of 12 Nos. Suction-cum-jetting machines under SDMC	660 lacs	Four months

2. The work is situated in all the 4 municipal zones under South Delhi Municipal Corporation.
3. General features and major components of the work are as under:
- (i) Procurement of 12 Nos. Suction-cum-jetting machines under SDMC which includes one year of the warranty period and for cleaning of covered drains, culverts, pipes drains etc. and maintaining the storm/mixed water system of its areas
- (ii) These units are to be used as per planning and requirement of SDMC.
4. Work shall be executed according to General Conditions of work in SDMC, as per the Specifications and terms and conditions of NIT.

  
**K.K. MEENA**  
Executive Engineer (E&M)/Auto-II  
South Delhi Municipal Corporation



## SECTION II

### **INFORMATION & INSTRUCTIONS FOR BIDDERS**

- 1.0 **General:**
- 1.1 Letter of transmittal and forms for deciding eligibility are given in Section III.
- 1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as "not applicable". The bidders are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the bid being summarily disqualified. Bids made by telegram or telex and those received late will not be entertained.
- 1.3 The bid should be type-written. The bidder should sign each page of the application.
- 1.4 Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. Pages of the eligibility criteria document are numbered. Additional sheets, if any added by the contractor, should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
- 1.5 References, information and certificates from the respective clients certifying suitability, technical knowledge or capability of the bidder should be signed by an officer not below the rank of Executive Engineer or equivalent.
- 1.6 The bidder may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of Technical Bid document unless it is called for by the Employer.
- 1.7 The credentials submitted in respect of pre-qualification of the tender/tender for specialized work by the first lowest bidder after opening of the financial bid shall be verified before award of work. Any information furnished by the bidder found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in SDMC. If such bidder happens to be enlisted contractor of any class in SDMC, his name shall also be removed from the approved list of contractors.
- 1.8 The tenders shall read all instructions, terms and conditions, contract clauses, nomenclature of items, specifications, tender drawings, etc. contained in the tender document, very carefully before quoting the rates.
- 1.9 Throughout these bidding documents, the term "Bid" and "Tender" and their derivatives (bidder/ tenderer, bid/tender, bidding/tendering, etc.) are synonymous.
- 1.10 Rates must be filled both in words and figures. In case of ambiguity between the two rates, those filled up in words shall be accepted.
- 1.11 In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so such power of attorney should be produced with the tender and it must be disclosed that the firm is duly registered under the Indian Partnership Act 1952.
- 1.12 The bidder should designate one person ("Contact person" and "Authorized representative and signatory") authorized to represent the bidder in its dealings with South Delhi Municipal Corporation. The "Contact Person" and authorized



